

Institutional Advancement Committee

MINUTES

NOVEMBER 4, 2016

10:00 A.M.

INFOCISION STADIUM

MEETING CALLED BY	Jared Coleman, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Jared Coleman, chair	
NOTE TAKER	Barb Pizzute, secretary	
	<p>Members: Kim Cole, Jared Coleman, Taylor Bennington, Barb Pizzute, Jarrod Tudor, Nancy Marion, April Barnes, Steve Kaufman, Christian Howse, Garrett Sherba</p> <p>Absent with Notice: Michele Novachek</p>	
Agenda topics:		
10:00 – 10:05	CALL TO ORDER	JARED COLEMAN
DISCUSSION	<ol style="list-style-type: none"> 1. The chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The chair asked for additions or corrections to the Sept. 28th, 2016 minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC SharePoint site. 	
	UNFINISHED BUSINESS	JARED COLEMAN
DISCUSSION	<ol style="list-style-type: none"> 1. Election of Vice Chair: Nominated Taylor Bennington as Vice Chair – first motion agreed by Jared Coleman, second by Garrett Scherba. Unanimously agreed upon to the nomination. 2. Election of Secretary: Nominated Barb Pizzute as Secretary – first motion agreed by Jared Coleman, second by Garrett Sherba. Unanimously agreed upon to the nomination. 	
	PRESENTATION TO UC COUNCIL	JARED COLEMAN
DISCUSSION	<ol style="list-style-type: none"> 1. The group reviewed the current goals that were pre-determined. The group will be presenting to UC Council on November 8th to discuss goals. 2. The first goal to be completed by November was discussed. The Department of Development will be sending out prior to the Nov 8th UC presentation a graphical link suitable for an email signature to promote the “Making a Difference Moving Forward” campaign. This will be sent via University communications to all faculty and staff asking them to support this campaign and place this link on their signature line of all emails. 3. The PowerPoint that will be used for the UC Council presentation was then shared with the committee. Jared Coleman went through and asked for input or any changes on the presentation. The committee agreed to the presentation. At the next meeting, the remaining goals will be discussed for implementation. 	